

**LANCASHIRE COMBINED FIRE AUTHORITY  
PLANNING COMMITTEE**

Meeting to be held on 15 November 2021

**ANNUAL SERVICE REPORT  
(Appendix 1 refers)**

Contact for further information – ACFO Ben Norman  
Tel: 01772 866802

*Table 1 Executive Summary and Recommendations*

**Executive Summary**

The Annual Service Report (ASR) is produced annually by the Service as part of our accountability to measure progress against the items that we set out to deliver as part of our Annual Service Plan 2020-2022. These actions are derived from our medium-term plan, currently the IRMP 2017-22.

The (attached) Annual Service Report seeks to provide an overview of our progress against the areas of work detailed in the Annual Service Plan 2020/21. As detailed within the report there are a number of key deliverables against our priority areas of Prevention, Protection, Response and People related work streams.

**Recommendation**

For the Planning Committee to note and endorse the Annual Service Report.

**Information**

As part of our Corporate Planning function, we ensure that each year we provide direction to our staff and members our communities of what we aim to deliver through the production of an Annual Service Plan (ASP). This is derived from our medium-term strategic goals highlighted through the Integrated risk management Plan 2017-22. Our last ASP was produced in 2020 and has been extended to cover a two-year (2020-2022) period due to the Covid-19 pandemic changing organisational direction and priorities. During this time the Service diversified its offerings to support the local, regional, and national response. Due to the re-direction of many of our resources a decision was taken to extend the plan to cover a two-year period.

The Annual Service Report attached reviews our progress through the 2020 – 2021 reporting year and highlights the fantastic work that has been delivered in the face of a global crisis.

**Business Risk**

If not produced, organisationally we will not deliver against our aims and objectives set out within our IRMP and planning calendar.

## Environmental Impact

To ensure that this paper considers both the positive and negative aspects of the environment and the use of natural resources please answer the following questions with as much detail as possible.

Will there be an increase or decrease in electricity, gas, fuel or water use? N/A

Will there be an increase or decrease in waste production? N/A

Will there be an impact on the quality of air, land or water? N/A

Will this affect biodiversity? N/A

Will there be an impact on staff or local community travel patterns? N/A

Will this impact on our ability to adapt to climate change? N/A

## Equality and Diversity Implications

Equality Impact Analysis completed.

## HR Implications

None

## Financial Implications

None

## Local Government (Access to Information) Act 1985

### List of Background Papers

*Table 2 Details of any background papers*

Paper:	Annual Service Report 2020/21
Date:	05/10/2021
Contact:	ACFO Ben Norman
Reason for inclusion in Part 2 if appropriate:	NA